



Practical Writing (revised edition) Xu Zhongyu Higher Education published(Chinese Edition)

By XU ZHONG YU

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pub Date :2004-06 Publisher: Higher Education published information title: Practical Writing (revised edition) List Price: \$ 25.00 Author: Xu Zhongyu editor of Press: Higher Education Press Publication Date :2000-7-1 ISBN: 9787040148701 Number of words: 500000 Page: 346 Edition: 2 Binding: Paperback Editors' Choice -----

----- Summary -----
----- book from colleges market-oriented employment-oriented reality needs departure is committed to developing the writing skills of college students practical style to adapt them to the written communication needs of today's information society. The book is the first edition details the specific requirements and methods of official documents. transaction. information. finance and public relations etiquette stylistic writing. The revised increase in accordance with the spirit of the relevant documents of the State Council. the latest official documents. selection of the latest model essay. thesis writing. cover letter. resume reflects the stylistic era. and attached to the practice. in the do while versatility also consider the characteristics of the different institutions of professional settings. The book is suitable for students of the colleges and universities to learn to use. Directory -----
compiled...

Reviews

Very useful for all group of people. It is amongst the most incredible pdf i actually have read through. Its been written in an extremely straightforward way and it is just right after i finished reading through this pdf by which basically modified me, change the way i think.

-- **Felicia Nikolaus**

These sorts of ebook is the ideal book offered. It can be written in simple terms rather than confusing. I discovered this pdf from my dad and i advised this publication to understand.

-- **Mr. Alejandrin Murphy PhD**